

Town of Otsego Planning Board

Minutes, October 6, 2020

(Will be approved with any necessary amendments at the next meeting)

REGULAR MEETING

The monthly meeting of the Town of Otsego Planning Board was held on this date at the Town Office Building in Fly Creek, New York. Chairman Tom Huntsman called the meeting to order at 7:03 PM and led the Pledge of Allegiance.

Clerk Bill Deane took roll call. All regular Board members were present: Huntsman, Ted Feury (vice-chairman), Elizabeth Horvath, Darryl Szarpa, Chip Jennings, Walter Dusenbery, and Sharon Kroker. Also present were first alternate member Rosemary Brodersen, Zoning Enforcement Officer Jess Lanza, and Planning Board attorney Ryan Miosek. Second alternate member Lynn Krogh was absent.

The Board reviewed the minutes of September 1, 2020, e-mailed to the members. Feury moved to approve the minutes as written. Horvath seconded the motion and it was approved, 7-0.

Chairman Huntsman reviewed correspondence received since the last meeting: an August 15 form-letter from the New York Planning Federation, and a September 1 letter from the New York State Department of Transportation, regarding a proposed 2023-25 culvert replacement project.

Chairman Huntsman asked if anyone had a conflict with any of tonight's applicants. No one reported any conflicts. Huntsman asked if anyone from the public had a comment on a non-agenda item. No one responded. The Board moved on to applications.

APPLICATIONS

Inuksuk Farms LLC (N. Jean Scarzafava/Jeneé Rasmussen) – Minor subdivision/lot line adjustment in RA1 district – Hooligan Hill Road (#69.00-1-9.01 & -9.04)

Ted Feury read aloud from the minutes of September 1 relevant to the Inuksuk Farms project. Representative Jeneé Rasmussen submitted a Mylar and five copies of a survey dated October 2, 2020, as requested at the last meeting. The Board examined the survey, keeping one copy for the file.

Walter Dusenbery moved to deem the application complete. Sharon Kroker seconded the motion and it was approved, 7-0. Ted Feury moved to schedule a public hearing for November 10. Chip Jennings seconded the motion and it was approved, 7-0.

Irene Szatko – Site plan review, replacement of garage within 500 feet of Canadarago Lake in RA2 district – 184 Bibik Road (#52.11-1-23.00)

Ed Hobbie said he was representing applicant Irene Szatko. Szatko has razed a garage on her property, and wants to replace it with one slightly larger. Clerk Bill Deane read aloud from the Zoning

Board of Appeals's (ZBA's) minutes of August 18 and September 15 (not yet approved) relevant to the application. During the latter meeting, a public hearing was held with no comments, and the ZBA approved variances of 43 feet on the east (Bibik Road) side, and 16 feet on the south side. Deane had advised Szatko that, because the proposed garage was within 500 feet of Canadarago Lake, she would need site plan review.

Chairman Huntsman started through the site plan requirements in Section 8.04 of the *Land Use Law*. Among the items needed were a site map and survey of the parcel. Hobbie said the site map was submitted for ZBA review and should be in the file. Zoning Enforcement Officer Lanza said that the Szatko file could not be located.

Huntsman said the application would have to be tabled until the next meeting, by which time the missing documents could be located and/or resubmitted.

OTHER BUSINESS

Jess Lanza had no formal Zoning Enforcement Officer report, but discussed various cases of interest.

Sharon Kroker said she had attended the September 9 Town Board meeting as Planning Board liaison. She said that among the items discussed was the Town budget, but there was nothing of particular interest to the Planning Board.

Clerk Bill Deane said that the Board had completed its liaison assignments scheduled in January, and listed the liaisons for the previous nine months. After discussion, the following future assignments were made: Elizabeth Horvath (October 14), Ted Feury (November 11), Darryl Szarpa (December 9), Chip Jennings (January 13, 2021), Walter Dusenbery (February 10), Tom Huntsman (March 10), Lynn Krogh (April 14), Rosemary Brodersen (May 12), and Sharon Kroker (June 9).

Ryan Miosek noted that he had been appointed as Attorney for the Town Board, in addition to his Planning Board duties.

Deane discussed the November 10, 2020 agenda, reminding the Board of the date change due to Election Day. Inuksuk Farms (public hearing) and Szatko are scheduled to return. Deane and Lanza cited several other likely or potential upcoming applications, including Kukenberger Sand & Gravel (special permitted use, mineral extraction), William & Diane Cusworth (completed first lot split), Helmut & Charlotte Bussmann (completed first lot split), Peter & Judith Kapsales (expansion of deck within 500 feet of Otsego Lake), and Steve Talevi (ground-mount solar panels).

With no further business, at 8:00 PM Walter Dusenbery moved to adjourn the meeting.

Respectfully submitted,
Bill Deane, Planning Board Clerk