

Town of Otsego Planning Board

Minutes – September 2, 2014

REGULAR MEETING

The monthly meeting of the Town of Otsego Planning Board was held on this date at the Town Office Building in Fly Creek, New York. Chairman Donna Borgstrom called the meeting to order at 7:30 PM, and led the Pledge of Allegiance.

Clerk Bill Deane took roll call. All members were present: Borgstrom, Joe Potrikus (Vice-Chairman), Steve Purcell, Rosemary Craig, Tom Huntsman (who arrived after the first vote), Ed Hobbie, and Scottie Baker. Alternate members John Phillips and Darryl Szarpa, and Planning Board Attorney Jim Ferrari were also present.

The Board reviewed the minutes of August 5, e-mailed to the members. Potrikus moved to approve the minutes as written. Purcell seconded the motion and, following a question by Baker, it was approved, 6-0.

Correspondence received since the last meeting was passed around:

- The most recent issue of the *Biological Field Station Reporter*.
- A flier from Lorman Education Services, advertising a training seminar on “AIA Contracts” at East Syracuse on November 6.
- The most recent edition (Volume 28, Issue 4) of *Talk of the Towns & Topics*.
- Chairman Borgstrom asked if there were any member disclosures regarding potential conflicts. Potrikus said that he would again be recusing himself from the Heroux application, due to being a neighboring property owner.
- Chairman Borgstrom asked if there were any public comments on non-agenda items. No one responded. The Board moved on to applications.

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• APPLICATIONS

• **Roger Heroux (Jon McManus) – Site plan review, special permitted use, self-storage units & gravel mine – County Highway 26, Fly Creek (#114.00-1-74.01)**

- Joe Potrikus recused himself left the meeting table, replaced by first alternate member John Phillips. Frank Novak, an employee of McManus Engineering, was present. Clerk Bill Deane read aloud from the August 5 minutes relevant to the application.

- Novak said he had nothing new to present at this time, and asked to be put on the October 7 agenda. Potrikus returned to the meeting table, and Phillips left it.

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• **John Caven (Jon McManus) – Sketch plan conference, addition of living space and deck to existing residence within 100 feet of Otsego Lake – 6458 State Highway (#84.12-1-12.01)**

- Frank Novak, an employee of McManus Engineering, was present. Clerk Bill Deane read aloud from the August 5 minutes relevant to the application, and noted that the Zoning Board of Appeals (ZBA) had scheduled a public hearing on it for September 16.

Novak said he had nothing new to present at this time, but asked if a public hearing could be scheduled for October. Chairman Borgstrom again explained that this could not be done before the ZBA grants the variances and the Planning Board deems the application complete. It is quite possible that the Planning Board will waive their hearing based on the results of the ZBA's.

Novak asked to be put on the October 7 agenda.

OTHER BUSINESS

Chairman Borgstrom said that Town Supervisor Anne Geddes-Atwell had discussed the Town budget with her. It needs to be finalized by September 20, and Geddes-Atwell wants Borgstrom to propose a figure for Planning Board training. John Phillips again suggested a stipend for Planning Board members, noting the expenses of traveling to

meetings and application sites. Joe Potrikus again noted the Town's unused library funding appropriation (approximately \$12,000 per year). The consensus of the Board was that at least \$2,500 should be budgeted for training, including travel expenses. Borgstrom said she would come up with a justifiable figure and e-mail the members about it before submitting it to Geddes-Atwell.

John Phillips suggested that the Board invite Jon McManus to do a training session for them, as he has done in the past. The consensus was that this was a good idea. Phillips will contact McManus.

John Phillips discussed proposed *Land Use Law* language on storage facilities. He and Paul Lord had spent a lot of time on this back in 2005, but the process stalled. Phillips will contact Lord to see what he has on this, so hopefully the Board can resume this topic.

John Phillips reminded the Board that they are supposed to have a liaison in attendance at Town Board meetings. He asked if anyone planned to attend the September 10 meeting. Joe Potrikus said that he plans to attend.

Tom Huntsman asked whether the Board should implement time limits (expiration dates) on all special permits they grant. Chairman Borgstrom noted that the Board has the option to do so. Attorney Ferrari and Joe Potrikus contributed thoughts based on personal experiences.

Bill Deane discussed the October 7, 2014 agenda, reminding the Board of the resumption of the 7:00 start time. As of now, the only applications are for Heroux and Caven. Deane also noted potential conflicts for the November meeting: the first Tuesday falls on Election Day, the second on Veterans' Day, and the third on the same day as the ZBA meeting. The consensus of the Board was to discuss this in October.

Zoning Enforcement Officer Tavis Austin arrived at 8:20 and distributed copies of his September 2 Zoning Enforcement Officer report (filed). He discussed the latest on the Bissell situation.

With no further business, at 8:27, Scottie Baker moved to adjourn the meeting.

Respectfully submitted,

Bill Deane, Planning Board Clerk