

## **Town of Otsego Planning Board**

Minutes – January 5, 2016

### **REGULAR MEETING**

The monthly meeting of the Town of Otsego Planning Board was held on this date at the Town Office Building in Fly Creek, New York. Acting Chairman Tom Huntsman called the meeting to order at 7:02 PM and led the Pledge of Allegiance.

Acting Chairman Huntsman asked if anyone from the public had a comment on a non-agenda item. New Town Supervisor Meg Kiernan welcomed the newly-appointed members, and said her “door is always open” to Planning Board members.

Clerk Bill Deane took roll call. Members present were Huntsman (Vice-Chairman), Rosemary Craig, Steve Purcell, Ed Hobbie, John Phillips (newly-appointed to complete Donna Borgstrom’s term, through 2016), and Darryl Szarpa (newly-appointed to replace Joe Potrikus, through 2022). Also present were newly-appointed second alternate member Chip Jennings (who did not participate in any votes), Planning Board Attorney Jim Ferrari, Kiernan, and Town Board members Carina Franck and Tom Hohensee. Scottie Baker and newly-appointed first alternate member Paul Russo were absent.

The Board reviewed the minutes of December 1, 2015, e-mailed to the members. Phillips moved to approve them as written. Hobbie seconded the motion and it was approved, 6-0.

The only correspondence received since the last meeting was a December 13 e-mail from Planning Board Engineer Wayne Bunn, which acting Chairman Huntsman read aloud. It concerned the Jeffrey Wait potential application brought up during the December meeting. Bunn noted that Wait had come before the Planning Board in January and February, 2006. At the time, he sought site plan approval for replacement of an existing cottage within 100 feet of Otsego Lake. The Board had granted approval with the understanding that the existing cottage would be removed; otherwise, it would be in violation of the *Land Use Law*, and he should not get a certificate of occupancy. Bunn said that Wait had built the new cottage but never removed the old one. Deane said that Zoning Enforcement Officer Tavis Austin advised him that Wait did not need intervention from the Planning Board or Zoning Board of Appeals (ZBA) for his current project. Austin has since resigned. Deane suggested this matter should be reviewed by the new ZEO. Phillips said he would check with the County office to see if a certificate of occupancy was issued in 2006.

With no applications, the Board moved on to “other business.”

### **OTHER BUSINESS**

With no Zoning Enforcement Officer, there was no monthly report. Supervisor Kiernan sad that the Town Board is advertising the position, and that

she and Town Clerk Pam Deane were checking the ZEO's mail and phone messages in the meantime.

John Phillips brought up the potential Belmonte application, discussed as a sketch plan conference during the December meeting. Phillips noted runoff concerns, and Ed Hobbie discussed the difficulty of getting emergency vehicles onto the property. Bill Deane said that Belmonte had no pending applications for either the Planning Board or ZBA. Former ZEO Austin had told Deane that he determined Belmonte could have eight rental units on the property, based on the acreage.

The Board discussed the Planning Board Chairman position, vacant since Joe Potrikus left the Board effective December 31, 2015. Rosemary Craig moved to appoint John Phillips as chairman, and Hobbie seconded the motion. Phillips said that he would be willing to serve if no one else wanted the position. The motion was approved, 5-0, with Phillips abstaining.

Chairman Phillips discussed the Planning Board liaison role. Supervisor Kiernan said that she was looking into whether members could claim this toward their training requirements, and suggested that Planning Board members alternate in the role. Craig volunteered to attend the January 13 Town Board meeting as Planning Board liaison.

Carina Franck offered congratulations to the newly-appointed members.

Bill Deane discussed the February 2, 2016 agenda. He has been advised that Ed Leslie will be applying for a subdivision. Bill Miller is also due back for extension of his conditional subdivision approval.

With no further business, at 7:29, Rosemary Craig moved to adjourn the meeting.

Respectfully submitted,  
Bill Deane, Planning Board Clerk