

Fly Creek Fire Commissioners Meeting  
811 County Hwy 26, Fly Creek, New York  
August 10, 2023

**Present:** Keith Dickison, Sam Hoskins, Edward Kukenberger, Elizabeth Staffin, Pamela Deane (Treasurer), Claire Kepner (Secretary)

**Guest:** Greg Serio- Attorney

**Opening:** At 7:00 PM the meeting was opened with the Pledge of Allegiance

**Minutes:** The Chair, Sam Hoskins noted the minutes were were posted late to the web site because the web master was on vacation. The minutes were approved as sent after a motion by Keith Dickison and second by Betty Staffin.

**Correspondence:** A letter from the Association of Fire Districts of the State of New York for was received. It announced an election for an opening in our region. There was one person on the ballot and the Chair will attend to sending in the ballot.

<b>Treasurer's Report:</b>	Balance Forward	\$383,364.93
	Bills Paid	7,444.33
	Interest/deposit/total	87.10
	Current Balance	\$376,007.70

Keith Dickison made the motion to accept the report.

<b>Bills:</b>	Putnam Pest Control	Building	35.00
	Morris-Croker LLC	FC/train/safetyequip	7,047.60
	Parco	Building	186.81
	Town of Otsego	Truck fuel <del>35.95</del>	36.95
	Spectrum	Cable	137.97

A motion to pay the bills was made by Ed Kukenberger, second by Betty Staffin and all approved with the caveat that the correct amount for the check to the Town of Otsego be corrected to \$36.95. This was second by Ed Kukenberger and unanimously approved.

It was noted that all the turnout gear from Morris Croaker has been received.

**Chief's Report:**

- Adam Kantor, acting chief, reported that Christine and Christopher Voulo resigned and asked for retirement status – this was approved by the company.
- The commissioners were reminded that one does not need to live or work in Fly Creek Fire District to be a company member.
- Permission was requested for the company's 2<sup>nd</sup> annual holiday card campaign and the annual resident/business appeal letter (for donations). Ed Kukenberger made the motion to approve, second by Keith Dickison and unanimously approved.
- A question of why there was a \$90.00 difference between the districts reimbursement and what the company paid for the training class at the fire chief convention back in June. The answer is that it was what was charged.
- County Fair- two trucks; 0512 and 0531 marched/drove to the County Fair with 3 marching and 4 riding the trucks.
- EVOG trained and certified Dani Dayton on all vehicles. Adam received an email about this and 8/9 indicating that she was indeed certified. They were just waiting for the certificates.
- Discussion of chief's radios and their use by the town while paving: all equipment is the responsibility of the company: if someone requests use of something please see one of the chiefs.

This was discussed with the Chair on 8/8. There is a better understanding of the District buying the radios and any other equipment, but once turned over to the Company for use, the Company then has the responsibility of the equipment.

The Chief and the Chair went through the personnel record file cabinet and looked through the items in there. The personnel files must be retained forever. The Chief and the Chairperson are the Records Officers and only they have access to the personnel file. A second key will be made for the Chairman to have access to the locked file cabinet.

- Fire Calls: 11 Fire Calls and 18 EMS calls. Thanks to everyone who showed up.
- Flyers with RSVP date 9/12 to hand out tonight for the 75<sup>th</sup> parade. Route has been established. Parking is being looked into. Thanks to Dani Dayton for designing flyers. Bill Michaels is happy that parade route passes his establishment.
- Lease agreement for UTV presented to Greg Serio for review.
- FC Fire Company is hosting the Otsego Fire Organization on September 8 for dinner. They have their own insurance.
- Permission requested to get a dumpster to clean out: gear no longer certified, items in old town barn, items in basement, and items on truck floor no long in use.

- A motion to approve obtaining a dumpster was made by Keith Dickison, second by Sam Hoskins and unanimously approved.
- Vacancies: Chief – Adam Kantor is acting; 2<sup>nd</sup> Assistant Chief; Treasurer.
- Nominations: 1 -Treasurer- Joan Kegelman nominated and approved (states in bylaws line officers cannot hold both officer and company position but a motion can be made to amend the bylaws for this current serving year. 2 – Motion to approve Jess Lanza as 2<sup>nd</sup> assistant made by Adam Kantor, seconded by John Phillips and approved. 3 – Motion to approve Steve Baker as Chief made by Adam Kantor, second by Chris Kegelman and approved.
- Adam requested approval of Steve as chief and Jesse as second assistant chief.
- The District’s Attorney questioned if the minutes of the meeting where they were elected had been given to the District Secretary. He stated the company secretary has to promptly send minutes and if always done it will avoid problems. They were not sent promptly (she was unaware of this requirement) and the District Secretary did not receive them in time for the current meeting.
- The Company received a reimbursement from Airgas.
- Adam requested that Jess Lanza get reimbursed \$124.99 for a banner for the 75<sup>th</sup> anniversary. The District will do so at next meeting when bill is available. The commissioners agreed to pay \$602 dollars for commemorative patches when the bill arrives as well.

**EMS:** Patty Schulz reported all is well.

**Fire Police:** John Phillips that he and other on the fire police have been going to seminars and courses give by the County Fire Corridinator. Toyota will be giving a class on fighting fires of an electric vehicle. Their next meeting is September 14<sup>th</sup>.

Ed Kukenberger made a motion to accept all reports, second by Keith Dickison and approve by all.

### **Old Business**

**Policies:** The Truck driving policy from 2019 will be updated. Greg Serio is working on the Building and Grounds Policy including no alcohol allowed. The driving policy will be changed to a 3 year renewal instead of the current 2 year renewal to coincide with insurance companies

discount for training. A motion to make the 3 year change was made by Keith Dickison second by Ed Kukenberger and approved.

**Water Softener:** It is working and we will be checking the chlorinator system.

**Oil furnace:** Discussion about changing to propane from oil furnace. This would have on demand hot water and replace the existing electric hot water heater. We are waiting on final quotes for this and a mini split system for air conditioning.

**Audit:** Waiting to hear from Meg Kiernan.

**Cameras:** They are working. On Monday Sam is to get an estimate for outside cameras with a 30 day DVR record. It will probably be in the \$500.00 range. Commissioners and Chiefs are to have access.

**Fire Truck Replacement:** Town may have money available for truck replacement.

Keith Dickison brought up the need to change access to the building. The doors are old and need replacement. It will be looked into with a key card or code entry.

Sam Hoskins mentioned he has spoken to someone from Adirondack Fire. They are willing to search for a truck after finding out companies needs.

**Outside Outlet:** It was suggested to put one in all the way to the sign when other work digging up the ground is being done for new gas line.

**Budget for 2024:** A budget workshop will be held August 31 at 7:00 PM at the Fire Hall. This is a public meeting and will be posted by the Secretary.

**Firematics/Garrison:** Firematics is the only company that repairs Pierce Trucks. Will continue to use Jamie for truck repair/maintenance and Firematics or Garrison for pump issues. Recent pump test results have been received and will be made available to the Commissioners.

**Public Comment:** Cassidy Lent asked about filling the open commissioner's slot. The Board is considering people for this open position. The Board is not required to fill this now but it can

be done at any time. The December election will fill any vacancy that exists at that time. Any District resident can run for an open position.

Shirley Dickison wanted information about company members returning after resigning and inactive members. The commissioners need to know the status of all members.

Dani Lent requested that questions about the inventory she is doing be addressed to the chiefs.

**Next Meeting:** September 21, 2023

A motion to adjourn was made by Betty Staffin, second by Keith Dickison and approved.

Meeting adjourned 8:48 PM.

Respectfully Submitted,  
Claire Kepner