

Fly Creek Fire Commissioners Meeting

Cemetery Road, Fly Creek, New York

DRAFT May 17, 2023

Present: Keith Dickison, Sam Hoskins, Edward Kukenberger, Elizabeth Staffin, Christine Voulo, Pamela Deane (Treasurer), Claire Kepner (Secretary)

Guest: Greg Servio

Public Present: Kelly Steele, Shirley Dickison, Eileen Kukenberger, Connie Hobbie, Edward Hobbie, Margaret Wolfe, Steve Baker, Doree Baker, Patricia Schulz and 3 junior members of the Fire Company

The meeting was called to order at 7:02 PM and the Pledge of Allegiance was recited after which the assembly was reminded of the policy when speaking as a member of the public to stand and state your name for the record.

Minutes: Corrections: Patty Schulz reported about ALS under the EMS report. Minutes approved with correction unanimously after motions from Ed Kukenberger and Keith Dickison.

Correspondence: A Fire Safety Certificate was received from Keith Darragh, (Otsego County Codes Enforcement Official), approving the Fly Creek Fire Station operation. A codes violation concerning lighting was to be taken care of by Ed Kukenberger.

A letter was received from Melissa M. Fuller outlining the services she would provide as auditor if her proposal for services were accepted. The fee would be in the range of \$2,500.00 to \$3,500.00.

Sam mentioned the Association of Fire Districts of the State of New York awarded this District a conference package of all member of the Board and included the treasure and secretary to attend the annual meeting March 17 through 20 at Turning Stone. This includes two hotel rooms.

Treasurers Report:	CD	\$30,000.00
	CD Truck	\$121,000.00
	CD	\$115,681.10
	Total Savings	\$266,681.10
	CD Part of 2023 Budget	\$55,119.90
	Checking	\$71,994.48
	Total Remaining Budget	\$127,114.38

Motions to accept were made by Betty Staffin and Ed Kukenberger and all approved.

Bills: Morris – Croker LLC (Safety Equip)	\$338.75
Dani Dayton (Training)	\$362.50

NBT Bank (loan)	\$22,312.50
Cassidy Lent (Stipend)	\$500.00
NYSEG (Electric)	\$519.48
Sunny Web Shops (Cable)	\$10.00
Airgas (EMS)	\$80.00
Spectrum (Cable)	\$137.97
Town of Otsego (Fuel Truck)	\$522.88
Ed Kukenberger (Building Maintenance)	\$35.00
TOTAL	\$24,838.11

The bills were approved to pay unanimously after motions from Keith Dickison and Betty Staffin.

Chief's Report: April calls – Fire 6, EMS 8 toned calls (5 in Fly Creek, 3 Cooperstown, and 2 Fly Creek)

Training sessions in April – Hose/pump

Waylon Cassell and Sean Robinson will graduate from BEFO training Saturday May 20

Parades attending in 2023 – Memorial Day in Cooperstown, Fourth of July in Springfield, Hartwick, New Berlin, County, and Our Anniversary Parade in September.

UTV is ready for pickup and is being picked up this week,

First Assistant Chief Kantor and Engineer Voulo are starting the Equipment inventory.

75th Anniversary Parade Saturday 9/9/23 at 11:00 AM.

Four members still need medicals and were notified again. (Names give to commissioners)

Engineers Report: 0514 has two valves stuck in open position – Possible air leak in 0514 – Annual pump testing Sunday the 21st (will check if passes with valves in open position) – Starting Equipment Inventory.

In the future inventory will be kept on spread sheet on computer.

Paraco wants to switch propane tanks since ours are old.

Ed Kukenberger made a motion to approve both the Chief's report and the Engineer's report, second by Betty Staffin and unanimously approved.

EMS Report: patty Schulz reported that she took a course at Hartwick covering intubation and use of IGEL. She also took a course along with Fire Police at EOC covering mass casualty and active shooter. EMS also needs to get prepared for Hall of Fame Day.

Keith Dickison and Christine Voulo made motions to accept the report and all approved.

Fire Police Report: NO report – it was mentioned they also attended the mass casualty course.

Auxiliary Report: Christine Voulo reported no one is willing to take a leadership role but the group will continue to do what they have always done.

The report was approved by all after motions from Ed Kukenberger and Betty Staffin.

Old Business: Sam spoke with a consultant about the heating system. It was put in 1972 and he felt it is twice the size needed. Converting to LP would affect the cost: oil \$4.27 and LP \$2.00 a gal. It was estimated to cost \$8,700.00. Two other companies are looking into the issue to be more efficient.

The well location is thought to be out by the manhole and the septic location is unknown. It was suggested the codes officer should have a record of where they are.

The question of a tax exemption certificate was brought up and Sam said we do not need one since we are a tax supported entity.

Sam is still working on getting an email address for the Fly Creek Fire District.

The Annual meeting and training of AFDNYS starts tomorrow and someone needs to be approved to vote by proxy on Friday. Betty Staffin made a motion for it to be Sam Hoskins, second by Ed Kukenberger and all approved.

Referring back to the correspondence, Sam said we need to follow the comptrollers report and have an audit. We can follow their suggestion and have one every few years. Our Attorney suggested we do a full audit as a baseline. After discussion it was decided to postpone the decision.

Sam noted we owe a big Thank you to Steve Baker for the Christmas tree; to Benny McCord for log removal and Harry Winnie for the Christmas Star.

Christine Voulo mentioned we needed new flower boxes. She took care of them last year and is willing to continue. Sam Hoskins made a motion to approve \$350.00 for flowers and flower boxes. Betty Staffin second the motion and it was unanimously approved. Also it was noted that Epic Landscaping is doing the lawn maintenance as a community service.

A bond is need for the Treasurer and Deputy Treasurer which will be submitted to the Deputy Town Clerk.

Mr. Servio handed out a draft of a Record Management, Retention and Destruction Policy. This policy is a requirement of the State Education Department. This and other policies such as ethics are needed. Access to these policies is also required. The district Secretary is the official FOIL Officer.

Cameras - Cameras in and around the building, including in the bay are to be owned by the District. A committee is needed to work out the need for security. A building policy is being worked on. Adam Kantor said he can put up cameras in the bay. The Chair, Sam Hoskins, stated this is a District building and the Commissioners need access. Keith Dickison asked if there was a reason the commissioners could not have it? It was noted that the District and the Company need to work together for it to work.

A motion to set up a committed represented by both the company and District was made by Keith Dickison and second by Ed Kukenberger. Christine Voulo voted no with all other commissioners approving the motion.

Public Comment: Kelly Steele 284 County Hwy 26, Cooperstown. She requested to read a prayer which was approved.

When I am called to duty- God wherever flames may rage – Give me strength to save some life whatever be its age – Help me embrace a little child before it's too late or save an older person from the horror of that fate – Enable me to be alert and ear the weakest shout and quickly and effectively to put the fire out – I want to fill my calling and to give the best in me to guard my every neighbor and protect his property- and if according to your will I have to lose my life – please bless with your protecting hand my family.

Connie Hobbie 586 Bed Bug Hill Road, FC- She stated she understands the passion but no one is against the Fire Company. There must be discussion and why not share information. Cooperation works both ways.

Dani Dayton County Hwy 26, FC – She advised the group that Clark Sports Center has a High Ropes Course and it works wonders with group cooperation.

Next Meeting July 15, 2023 at 7PM

Executive Session At 8:32 the commissioners and Attorney Greg Serio went into executive session.