

Fly Creek Fire Commissioners Meeting
811 County Highway 26, Fly Creek, New York
DRAFT February 15, 2023

Present: Keith Dickison, Sam Hoskins, Paul Kehoe, Anthony Kroker, Elizabeth Staffin, Pamela Deane (Treasurer), Claire Kepner (Secretary)

At 6:20 the commissioners reviewed the bills.

The meeting was called to order at 7:02 PM and the Pledge of Allegiance was recited.

Minutes Keith Dickison made a motion to approve the minutes of the January 18, 2024 meeting as published. This was second by Betty Staffin and unanimously approved.SNY

Correspondence A ballot request from AFDSNY – Sam Hoskins to take care of it.

Capital Area Fire District flyer advising of a training program 2/2924 -3/1/24 for Financial Training for Fire District Officials. – Membership \$50. a year.

Treasurers Report: Balance Forward	528,213.57
Bills paid	29,294.40
Interest/Deposit/Total	119.78
Current balance	499,038.95
Checking	163,555.20
CD Checking/Fund balance	55,119.90
Fund balance	13,682.75
CD Savings Fund Balance	266,681.10
TOTAL	499,038.95

Betty Staffin made a motion to accept the Treasurers report, second by Paul Kehoe and unanimously approved.

Bills:

The D'Amato Law Group	3,949.60
Fly Creek Post Office	60.00
Harbor Point	1,533.85
Putnam Pest Control	35.00
Hughson & Benson	13,860.10
Steve Baker	33.81
Fly Creek Fire Company	189.00
EFES Equipment	8,740.00
Royal Ford Motors of Cooperstown	405.22
Airgas Cylinder Lease	340.71
Town of Otsego	1147.11

Betty Staffin Made a motion to pay the bills, second by Keith Dickison and unanimously approved.

Chief's Report: A text received approximately 6:00 pm by Keith Dickison and Sam Hoskins with the Fire Company's minutes of their last meeting – 2/6/24. This sufficed as the chief's report.

- 8 calls - Traffic accidents 4; Wires Down 2; Structure Fires 1-cancelled; Standby for search party
- Physicals Not completed by all in Department
- Thank you to Joan Kegelman for organizing and hosting Annual Holiday Party
- Missing Person search Jan 28 – Contacted by 911 Dispatch, at the request of CPD Chief, to provide a warming station and EMS stand-by for a social media organized search for a missing person - Matt Sisson. The search was organized by family members. A Thank you to all who helped
- 0561 skid unit – On January 31st Adam Kantor and Chief Steve Baker took 0531 with trailer and 0561 to Eastern Fire Equipment Service in Lemoyne, PA where the wildland fire/rescue skid unit was installed. Since the pump is stored outside in the trailer, it must be drained, hoses blown out

with air and RV antifreeze into pump during cold months, Valves will be turned ¼ turn so that valves are partially opened to prevent freezing damage. Training will be done in warm weather.

- 0561 - CPD requested to utilize 0561 on their joint operation search for missing person involving state and local law enforcement. 0561 was transported and operated by Jess Lanza.
- Purchased 10 helmet lights and 10 additional Guardian Angel lights. These lights will be distributed at the Chief/ Assistant Chiefs discretion to those individuals who respond the most. Additional lights on 0531
- 0561 radio – Spoke with Tri-County communications. The radio ordered for 0561 is on backorder from Motorola and expected 6-8 weeks more before it arrives.
- Scenario training – On February 5th Adam Kantor taught a scenario based training class. Where photos of active fire and rescue scenes were presented and tactics/response was discussed.
- Christmas tree was taken to Hulse Hill Farm for the goats to eat on February 5th.
- Training list – list posted on hallway bulletin board with future classes provided by county coordinators.
- Purchases at General Store clarified.
- Chris Kegelman resigned
- Phone in on 24/7 – please call if you need to talk.
- FASNY – college scholarships are available, need to apply by March

Engineers Report - All trucks started with 3 of 5 having been run.

EMS – 2 calls in Fly Creek, 1 accident in Cooperstown, 1 rescue at Basswood Pond in Burlington.

Fire Police Report: .Even though you are out in your turnout gear, please wear your vest and grab a Guardian Light.- County Fire police meeting on Jan 11 – there are no SOP for fighting lithium fires.

There was a solar fire in Lyme, NY: in touch with the fire chief there, who is documenting everything he did.

County fire police meeting on March 14th

Chief Baker mentioned that the county just did training on school buses.

Auxiliary Report - Meetings will be the second Monday of the month at 6:30 PM with the next meeting February 12, Inventory of the food in the kitchen for the purpose to have food for the company when they are out on calls will be taken. Joan Kegelman bought 80 bottles of water and 6

frozen pizzas: has also offered MRE if there is interest. Patty Schultz mentioned auxiliary cabinet in truck room.

Old Business:

- Chain Saw in back and working
- Jeff Stabb was introduced to the commissioners. He will be taking classes and is registered for more. Keith Dickison made a motion to accept Jeff as a member of the Fly Creek Fire Company, second by Tony Kroker and unanimously approved.
- Honda Generator – Betty Staffin is to take it to be serviced.
- Basement – Sam Hoskins removed some items and will pursue getting papers shred.
- Water Chlorinator – Chuck Hascup, plumber, advised that the chlorinator parts are no longer being made. To replace it will cost in the area of \$3,500. It will suffice for now.
- Overhead Door – to be worked on in April. Will send deposit of 1/2 the cost so that pairs can be ordered
- Capital Reserve Policy – Sam Hoskins reviewed some of the requirements needed before a Capital Reserve fund can be established such as needing to post at least 45 days before a vote and a vote is to be on a Tuesday but not after a Monday holiday.
- Sam Hoskins made a motion to establish 2 Capital reserve funds, one for apparatus acquisition and one for building repair and maintiance. Second by Paul Kehoe and unanimously approved. Sam Hoskins made a motion to have Greg Serio help us with the wording and procedures needed to set up the Capital Reserve Fund. This was second by Keith Dickison and unanimously approved.
- UTV helmet order had been placed for 4 and 10 Guardian Lights
- Fire Truck replacement – A 5 – 10 years plan and establish an assessment committee. Truck Service history record is advised.
- Our Attorney, Greg Serio, suggested doing a RFP requesting bids for regular service including preferred vendors for service. A request for people to write up RFP resulted in Sam Hoskins and Claire Kepner with the assistance of Paul Kehoe to complete this chore.
- Mini Splits – to get an approved vendor the cost will be \$9,000.
- Helmet for the UTV are being purchased through a grant from Woodland Fire Protection.
- Sexual harassment - Chair Hoskins to check where and when those who have not completed it may take it.

- A Fire District Budget Manual Published by the NYS Controller's Office will be obtained by Sam Hoskins.

New Business:

History Committee Report - not in attendance due to snow. The Hobbies have found items and are organizing them.

- There have been two resignations from the Company: Chris Kegelmann resigned from the Company and the EMS Squad. Ed Hobbie from the resigned EMS Squad.
- Sam Hoskins will not be at the 3/21/24 meeting

At 8:00 PM the meeting was adjourned after motions from Betty Staffin and Paul Kehoe were unanimously approved.

Next Meeting 7 PM March 21, 2024