

Fly Creek Fire Commissioners Meeting
811 Cemetery Road, Fly Creek, New York
DRAFT November 16, 2023

Present: Keith Dickison, Sam Hoskins, Edward Kukenberger, Pamela Deane (Treasurer), Claire Kepner (Secretary)

Guest: Greg Serio

The meeting was called to order at 7:03 PM and the Pledge of Allegiance was recited

Minutes Ed Kukenberger made a motion to accept the October minutes as published on the Town Web site, Seconded by Keith Dickison and unanimously approved.

Correspondence: Chair Sam Hoskins reported a letter from the Cooperstown Bank thanking the District for their business and that a CD was renewed at 5.2% interest.

A letter from FASNY was received.

Requested policy for extended service care for the UTV

A letter from PARACO advising that Tax was owed and as was cost for moving the tank. Sam Hoskins advised them we were not paying.

A note from The Fly Creek Methodist Church.

Treasurers Report:	Balance Forward	366,155.53
	Bills paid	21,942.07
	Current Balance	344,213.46

Ed Kukenberger made a motion to accept it, second by Keith Dickison and unanimously approved.

Keith Dickison made a motion to review the bills in the future, before the formal opening of the meeting in public, second by Sam Hoskins and unanimously approved.

A Bills	M&M lawn Mowing	Building	750.00
	Oneonta Garage Door	Building	477.50
	Jim Door	Building	2,997.00
	City Of Oneonta	Building	50.00
	Pam Deane	Building	64.90
	The Daily Star	Building	36.59
	Town of Otsego	Truck Maint	107.81
	Westlake Hardware	Truck maint	34.97
	C.C.S.	Building	300.00
	Sunny Web Shop	Cable	60.00
	Copy Shop Plus	Misc	7.00
	Harbor Point Energy	Building/heat	13,363.15

Garrison	Safety Equip	1,200.16
NYSEG	Electric	448.63
Bruce Hall	Building	710.78
Sam Hoskins	Building	649.99
Spectrum	Cable	137.97
Putnam Pest Control	Building	35.00
VCI EMERG VEH INSP	Truck Maint	496.62
Edward Kukenberger	Building	50.00
TOTAL		\$21,978.07

Ed Kukenberger made a motion to pay the bills, second by Keith Dickison and unanimously approved.

Chief's Report:

- 3 Fire calls
- 12 EMS calls- responded to 2 in Fly Creek, and 2 in Cooperstown districts
- Henry Hight appointed as Captain
- Oct 6 – Connor Voulo resigned from the Fire Company, Resignation was accepted by the Fire Company on Nov 7, 2023
- Oct 13 – Fire Prevention week, 0512 went to Brookwood School, 0511 went to Connect Church.
- Oct 20 -Garrison tested the air packs and tanks at our station
- Oct 30- 0512 went to Toddsville Church for Trunk or Treat at the request of Kelly Steele, very good turnout.
- Nov 4- Joint drill with CFD at the dialysis dept to demonstrate evacuation of patients undergoing treatment.
- Nov 5- Joint drill with CFD on Cornish Hill to control burn a vacant house. 0511 with 3 members were used to shuttle water and spray down the fire for control. Only tanker was requested.
- New Member application for Jeff Stabb deferred to Dec. meeting, as he was out of town for work. Due to winter quickly approaching, this project will resume in the spring.
- Company members moved wood to the street from behind the building at the request of Ed Hobbie for the Commissioners
- Holiday cards are for sale at the fire hall, Fly Creek Store and Kate's Upstate.
- A Christmas tree will be decorated on Dec 4, for the tree lighting and Christmas Caroling gathering on Dec 10, after which the fire truck will travel around the district with "Santa" giving gifts & bags of candy to kids.
- The Company Holiday party will be Jan 12, 2024 at Upstate Bar and Grill. A formal invite will be sent at a later date.

EMS Report. Patty Schultz reported on 11/7/23

- Oct 18 – CPR recertification class held, 6 or 7 attended.

- Oct 23- Patti and Junie attended a dinner in Milford with multiple other departments, Mutual aid and joint drill discussed.
- Oct 28- Stood by at the Fly Creek Valley Corn Maze. There was a large crowd and a donation was received from the owners.

Fire Police Report: Next Fire Police meeting will be Dec 7 at EOC.

Auxiliary Report- The Auxiliary is a work in progress

Engineers Report- Dani Dayton

Equipment Status Updates

- 0513 needs flashlight in coupler cabinet, needs new flashlight
- 0531 was dead , jumped during the meeting: good after (11/07/23)
- Portable Honda generator in 0531 will start but #3 stalls when turn on light (11-09-23)
- Most of the SCBA bottles are at 40
- Both batteries in 0512 were low: MSA battery will not charge in unit, must take battery out and charge battery separately in charging dock in truck: Flir charges with micro USB cord now in office next to SCBA battery charging station
- John Sered Chainsaw on 0511 needs carburetor adjustment and leaks oil
- 0514 very very dead, needs a jump, able to start after meeting (11-07-23)
- **Inventory Progress** 0512, 0531 and 0513 nearly finished, need to revisit some details And 0511 in progress
- **On Going Issues** – 0511 May have an air leak, sound from front of truck, sound continues after air hose unplugged.)514 air leak causes the compressor to run 24/7: truck remains unplugged to preserve compressor

It was mentioned at the joint drill with Cooperstown that Cooperstown will be very happy to work with Fly Creek in the future.

A motion to accept the report was made by Sam Hoskins, second by Ed Kukenberger and unanimously approved.

Old Business:

- **Policies** – When they are ready they will go up on the web site. The town is redoing their web site -
- **Water** – Cultures were negative
- **Furnace** – Done
- **Audit** – Still checking with requirements
- **Cameras** – They are up
- **Basement** – Cleaning is needed and storage to be organized. Core Craft is on the State Contract list for shelves.
- **Outside Outlet** – A motion to set aside \$1,100. for electricity to the corner memorial was made by Keith Dickison, second by Ed Kukenberger and unanimously approved.
- **Door and Lock replacement** – It may be delivered next week. There was a down payment of 1/2 the cost.

- **Overhead Door** –A quote for remote bearing in the door from the Amish Company in Fort Plain included 4 remotes and receivers and key pad installation for \$868. Another quote is being sought.
- **Election** – The election date is Tuesday, December 12, 2023 for One Commissioner for a one year term and one Commissioner for a five year term. The hours are 5 to 9 PM
- **Capital Reserve Fund** – There was not enough time to get one on the ballot this year. In January at their organizational meeting it will be discussed and a special election to approve the Capital Fund will be set.
- **Turn out gear** – The Commissioners and Company are in agreement as to how to deal with worn out gear and that which does not meet requirements. Just because it is outdated it may be used in another capacity.

New Business

- **Fire District Accounts** – Names of people approved to charge on the accounts at Ace and Bruce Hall will be updated. At Bruce Halls Contractors pricing will be charged.
- **Office** – Needs to be cleaned and file cabinets returned to the office. Everything needs to be cleaned. (Food was found in cabinets)
- **Organizational meeting** – Keith Dickison made a motion to have the District organizational meeting Tuesday, January 9 at 6 PM, at the Fire Hall. Second was made by Ed Kukenberger and unanimously approved. A Legal Notice is to be published.

Public Comment: Chief Steve Baker had a number of items to be discussed

- The County Ambulance requests the use of our rest rooms and microwave. He requested the commissioners write up an agreement so that the Ambulance crews and even the State Police could use our facilities and forward it to Bobby O'Brien...Attorney Greg Serio mentioned some departments use and agreement, other do not. A motion to agree to the use of Fly Creek hall by the Ambulance crews was made by Sam Hoskins, second by Ed Kukenberger and unanimously approved. Signs about cameras in use are to be up.
- The District pays travel expenses for training. Dani Dayton didn't know training was reimbursable. The Company paid for the classes. The Cost was – @ 65cent per mile \$247.59 for mileage and \$141.28 for Hotel to a total of \$358.87 for 4 training sessions. Ed Kukenberger made a motion for the District to reimburse the Company, Second by Keith Dickison and unanimously approved.
- **UTV** – It was ordered by the company in the spring – the Company does not feel it needs to own it. The Company wants to give it to the District. The Company bought a trailer for the UTV (which is still at the dealers). A motion to accept the UTV as is and to sign over to the district its ownership, and make null and void the lease agreement was made by Keith Dickison, second by Sam Hoskins and unanimously approved. Keith Dickison made a motion to accept the trailer from the Company, second by Ed Kukenberger and unanimously approved.
- **SKID** - The Company wants to purchase a SKID. They have 3 quotes from 3 different manufacturers and either plastic or aluminum. A comparable poly is available for \$8,580.00 I Harrisburg. Sam Hoskins made a motion to purchase a slide in skid from Pa. for \$8580.00. Keith Dickison second the motion and it was unanimously approved.

- **Radio** - Out of the Radio budget Steve requested a radio for the UTV at the cost of \$1,378.48 from Tri County. He did have 3 comparables. Ed Kukenberger made a motion to purchase the radio from Tri County including programming it for Fly Creek frequency at the cost of \$1,378.48. This was second by Sam Hoskins and unanimously approved...
- **More radios** - The Company wishes to procure 13 more radios. None in stock – will work on it.
- **Helmet** - A Rescue helmet with a visor is needed for the UTV. There are 5 seats on the machine. Attorney Greg Serio asked if it needs to be DOT approved. The Company will check on that. The cost is approximately \$224.59 each (total \$1,122.95) this will be discussed at the next meeting.
- **Commissioner Keith** Dickison advised the Chief that the Commissioners still want the minutes from the Company meetings.
- **Guardian Angel Lights** – They are lights that flash various colors and go on the collars of Firefighters. These protect the firefighters/ Fire Police from being hit at accidents and fires. The lights cost \$109.99 each... Three are on trucks. Ten are requested and will be given to those who usually respond. Sam Hoskins made a motion to purchase the Guardian Angel Lights for \$1135.88, second by Ed Kukenberger and unanimously approved,
- **Flashlights** - with straps for helmets were requested. Sam Hoskins made a motion to purchase 10 flashlights with straps at the cost of \$529.17. Ed Kukenberger second the motion .I t was unanimously approved.
- Chief Baker advised the Commissioner that in the near future he will be looking for items for the trailer and turnout gear.
- Dispatch TV – Sam Hoskins made a motion to approve the purchase of a TV to replace outdated TV for EMS Dispatch information, coat not exceeding \$250. Seconded By Keith Dickison and unanimously approved.

A motion to adjourn was made at 9:32 by Keith Dickison, second by Sam Hoskins and unanimously approved.

Next Meetings

Regular Meeting Thursday. December 21, 2023

Respectfully Submitted,

Claire Kepner