

The Town of Otsego Town Board held a combination Year-End and Organizational Meeting on the 28th day of December 2018 at the Town Building, Fly Creek, NY at 12:00PM.

Town Board Members Present:

Meg Kiernan	Supervisor
Thomas Hohensee	Councilperson
Joseph Potrikus	Councilperson
Bennett Sandler	Councilperson

Also Present:

William Hribar Sr.	Highway Superintendent
Pamela Deane	Town Clerk

Supervisor Kiernan called the meeting to order and asked everyone to please rise for the Pledge of Allegiance.

MOTION by Councilperson Hohensee, seconded by Councilperson Sandler, to accept the December 12th minutes as amended.

MOTION CARRIED: All were in favor

Supervisor Kiernan submitted a year-end financial report. The year-end balances are as follow:

General Savings: \$ 4,704.37	General Checking: \$ 355,040.44
Highway Savings: \$ 7,844.40	Hwy Checking: \$ 408,833.63
Building Reserve Fund: \$176,513.27	Hwy Equipment Fund: \$ 333,812.70

She stated that the CHIP's reimbursement check from NYS had arrived.

The Town Board reviewed the following bills

General:	#176-#180	\$ 854.97
Highway:	#260-#270	\$15,591.31

MOTION by Councilperson Sandler, seconded by Councilperson Hohensee, to pay all bills submitted and make the necessary transfers.

MOTION CARRIED: All were in favor.

Highway Superintendent Bill Hribar reported going to a County Highway Superintendent Mitigation Meeting. While there he learned that the Town qualifies for a grant to purchase an emergency generator. He thought this would be useful to run the fuel pumps if the power goes out. Supervisor Kiernan will look into it further.

Supervisor Kiernan handed out a Contract for Shared Services, which the Town Board briefly reviewed. It was decided to table further discussion for the time being.

The Town Board discussed the Department Audits. A list of the audits to be done and by who are as follow:

- Town Clerk/Tax Collector – Councilperson Sandler
- Town Supervisor: - Councilperson Hohensee
- Town Justices – Councilperson Franck

MOTION by Councilperson Sandler, seconded by Councilperson Hohensee, to reappoint Thomas Huntsman to the 7-year Planning Board vacancy and Sharon Kroker to the 1-year Planning Board vacancy.

MOTION CARRIED: All were in favor.

Supervisor Kiernan proposed the following appointments:

Accountant	Lynn Bass
Payroll	Ray Halohan, CPA with ADP
Deputy Supervisor	Thomas Hohensee
Bank Depositories	Community Bank, Bank of Cooperstown
Court Clerk	Mary Ann Travis/April Rackmeyer
Custodian	Elizabeth hall
Dog Control Officer	Thomas Steele
Health Officer	Dr. Chris Kjohhede
Highway Deputy Supervisor	Bill Hribar Jr.
Historians	Tom Heitz & Shirley Rathbone
Meeting Date	Second Wednesday of the month
Mileage Reimbursement	\$.50/mile
Official Newspaper	The Daily Star
Registrar Vital Statistics	Cooperstown Village Clerk and Deputy
Town Board Attorney	Peter Hobaica
Code Officer	Otsego County Code Department
Zoning Enforcement Officer	Edward Hobbie
ZBA & Planning Board Clerk	Bill Deane
Planning Board Attorney	Ryan Miosek

Committees:

Watershed	Councilperson Sandler
Building and Grounds	Councilperson Potrikus
Communications	Supervisor Kiernan & Councilperson Sandler
Safety	Councilpersons Franck and Hohensee
Highway Committee	Councilperson Potrikus and Councilperson Franck

It was the consensus of the Town Board to accept the appointment proposal as presented. They will continue to search for Planning Board and ZBA Alternates and a person to fill the ZBA member 5 year vacancy.

MOTION by Councilperson Sandler, seconded by Councilperson Hohensee, to go into Executive Session.

MOTION CARRIED: All were in favor. (1:00PM)

MOTION by Councilperson Sandler, seconded by Councilperson Hohensee, to come out of Executive Session.

MOTION CARRIED: All were in favor. 1:14PM)

MOTION by Councilperson Sandler to adjourn.

MOTION CARRIED: All were in favor.

Meeting ended at 1:15PM

Respectfully Submitted,
Pamela Deane/Town Clerk