

The Otsego Town Board held a regular monthly meeting on the 9th day of December 2015 at the Town Building in Fly Creek, NY at 7:00 PM.

Town Board Members Present:

Anne Geddes-Atwell	Supervisor
Thomas Hohensee	Councilperson
Carina Franck	Councilperson
Bennett Sandler	Councilperson

Also Present:

John Schallert	Highway Superintendent
Michelle Kennedy	Town Attorney
Pamela Deane	Town Clerk

Supervisor Geddes-Atwell called the regular meeting to order and asked all those present to please rise for the Pledge of Allegiance.

Supervisor Geddes-Atwell asked for a moment of silence in memory of Adam Burgess and his family.

MOTION by Councilperson Hohensee, seconded by Councilperson Franck, to accept the minutes of November 11th, and 23rd presented.

MOTION CARRIED: All were in favor.

Supervisor Geddes –Atwell summarized the content of correspondence received since the Town Board’s November meeting.

Supervisor Geddes-Atwell opened the floor for comments. People wishing to speak were given a five-minute limit.

MOTION by Councilperson Sandler, seconded by Councilperson Franck, to close the floor for comments.

MOTION CARRIED: All were in favor.

Supervisor Geddes-Atwell gave a financial report. Balances are as follows in the various accounts:

General Savings: \$ 4,683.43	General Checking: \$ 350,575.58
Highway Savings: \$ 7,809.24	Hwy Checking: \$ 466,909.23
Building Reserve Fund: \$154,404.65	Hwy Equipment Fund: \$ 253,045.35

MOTION by Councilperson Sandler, seconded by Councilperson Franck to accept the financial report as given.

MOTION CARRIED: All were in favor.

MOTION by Councilperson Sandler, seconded by Councilperson Franck, to pay the following invoices and make the necessary transfers.

GENERAL: #185-B-#202	\$ 3,324.67
HWY: #-183-#200	\$ 10,063.48

MOTION CARRIED: Supervisor Geddes-Atwell, Councilpersons Sandler and Hohensee voted yes. Councilperson Franck abstained.

Zoning Officer Tavis Austin reported receiving the following permits since last meeting:

Zoning Permit: 2	Demolition: 1
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Austin informed the Board on newly issued permits and suggested that the Board might want to consider raising the town’s permit fees, in particular demolition and ZBA application.

Supervisor Geddes-Atwell questioned the Planning Board agenda procedure. Austin explained that applicants are to go through him first. Once he has deemed the proposed project is allowed according to the Town’s Land Use Law he asks Planning Board Secretary Bill Deane, to put the applicant on the agenda.

Planning Board Liaison Joseph Potrikus reported that the Planning Board made the following reappointments:

- Engineer: Wayne Bunn
- Attorney : James Ferrari and
- Secretary: Bill Deane

No one expressed an interest in being Chairman.

Potrikus stated that the Planning Board would like to recommend that the Town Board appoint John Phillips and Darryl Szarpa to fill the two vacancy positions.

Supervisor Geddes-Atwell informed the Board that the Solar Energy RFP deadline has been moved to December 16th.

Highway Superintendent John Schallert reported that he has submitted all truck bid information to Town Attorney Michelle Kennedy and is getting a list of surplus items together that he will recommend to the Board to put out for bid.

MOTION by Councilperson Sandler, seconded by Councilperson Frank, to enter into Executive Session to discuss Kegelman's potential litigation.

MOTION CARRIED: All were in favor. (7:22PM)

MOTION by Councilperson Sandler, seconded by Supervisor Geddes-Atwell, to come out of Executive Session.

MOTION CARRIED: All were in favor (7:50PM)

After a short discussion it was the decision of the Board to advertise the Zoning Enforcement Officer position.

MOTION by Councilperson Sandler, seconded by Councilperson Hohensee, that the Town Board creates a Town's safety committee. Structure and meeting frequency to be determined.

MOTION CARRIED: All were in favor.

MOTION by Councilperson Sandler to adjourn.

Meeting ended at 8:07PM.

Respectfully Submitted,
Pamela Deane/Town Clerk