

The Otsego Town Board held a Special meeting on the 21st day of August, 2012 at the Town Building, Fly Creek, NY at 6:00 PM.

Town Board Members Present:

Anne Geddes-Atwell	Supervisor
Bennett Sandler	Councilman
Julie Huntsman	Councilwoman
Langhorne Keith	Councilman

Also Present:

Michelle Kennedy	Town Attorney
Pamela Deane	Town Clerk

At 6:00PM the Board interviewed Bill Deane for the Zoning Enforcement Officer position.

The Board concluded their interview at 6:30PM. The Board discussed both candidates applying for the position, Bill Deane and Tavis Austin.

MOTION by Councilman Keith, seconded by Councilman Sandler, to appoint Tavis Austin to the Zoning Enforcement Officer position to fill out to the end of this year, effective immediately, once the position is approved by the County Civil Service Commission.

MOTION CARRIED: All were in favor.

Councilman Keith had another commitment and regrettably excused himself from the rest of the meeting.

Supervisor Geddes-Atwell submitted a job description which the Board reviewed and made changes.

MOTION by Councilman Sandler, seconded by Councilwoman Huntsman, to adopt the proposed Zoning Enforcement Officer Job Description, as amended.

MOTION CARRIED: All were in favor.

MOTION by Councilman Sandler, to adjourn.

MOTION CARRIED: All were in favor.

Meeting ended at 6.51PM.

Respectfully Submitted,

Pamela Deane
Town Clerk